



**St. Cloud State University Faculty Association**

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DATE: November 25, 2008

TO: Faculty Association Senate Members

FROM: John Palmer, FA President

SUBJECT: Revised Agenda for Senate Meeting, **Tuesday, November 25, 2008, from 3:15 to 5:15 p.m., CASCADE**

1. Call to order
2. Approval/Filing of Minutes
  - a. Senate Minutes October 21, 2008 (FS 112508 2.a.1)
  - b. Executive Committee Minutes of October 28, 2008 and November 18, 2008 (FS 112508 2.b.1-2.b.2) **Motions**
  - c. University Curriculum Minutes of April 17, 2008 (FS 050608 2.c.2.a.-2.c.2.c.) – tabled until Senate receives answers to questions regarding changes to the curriculum proposal forms.  
Minutes of October 9, 2008; October 16, 2008; October 30, 2008; and November 6, 2008 (FS 112508 2.c.1-2.c.4) **Motions**
  - d. General Education Committee Minutes of September 5, 2008; September 12, 2008; September 26, 2008; October 3, 2008; October 10, 2008; October 17, 2008; October 31, 2008; and November 7, 2008 (FS112508 2.d.1-2.d.8)
  - e. International Studies Committee Minutes of September 30, 2008; October 14, 2008; October 28, 2008; and November 4, 2008 (2.e.1-2.e.4) **Motion**
  - f. Professional Development Committee Minutes of October 14, 2008 (meetings 1 and 2) (FS112508 2.f.1-2.f.2) **Motion**
  - g. Faculty Research Grants Committee Minutes of October 22, 2008 (FS112508 2.g.1) **Motion**
  - h. Assessment Steering Committee Minutes of October 1, 2008; October 8, 2008; and October 22, 2008 (FS 112508 2.h.1-2.h.3) File
  - i. Division of General Studies (DGS) Advisory Committee Minutes of October 14, 2008 (FS 102108 2.i.1) File
  - j. Budget Advisory Group Minutes of October 7, 2008; October 21, 2008; and November 4, 2008; plus Carry Forward Policy (FS 112508 2.j.1-2.j.4) File
  - k. SCSU Safety Committee Minutes of October 22, 2008 (FS112508 2.k.1) File
  - l. Service-Learning Advisory Committee Minutes of September 12, 2008 (FS112508 2.l.1) File
  - m. FA Budget Committee Minutes of October 28, 2008; plus New Initiative Development Process (FS112508 2.m.1-2.m.2) **Motion**
  - n. Constitutional Review Committee Minutes of November 19, 2008 (FS112508 2.n.1) **Motion**
3. Treasurer's Report (FS112508 3.1)

#### 4. Consent Agenda

Academic Affair Committee: Anthony Akubue (ETS)  
Admission and Retention: Kyounghee Seo (SPED) and Eric Fuller (POL)  
Delegate Assembly Resolutions: Tracy Ore (SOC/ANTH)  
Elections Committee: Dick Andzenge (CJ)  
Faculty Research Grants: Julia Wilkins (SPED)  
General Education Committee: Cindy Gruwell (LR&TS)  
International Student Service Committee: Susantha Herath (BCIS)  
Parking Appeals Committee: Susantha Herath (BCIS)  
University Scholars Task Force committee: Marco Restani (BIOL)  
Search Committee for Assistant Director of FYE/Transition Program: Ilene Rutten (TDEV)  
Search Committee for MSUAASF Position for an Advisor in the Advising Center:  
    Mohammad Mahroof-Tahir and Mark Petzold  
Orientation Task Force – four faculty for this committee  
    Elaine Ackerman (COE), Carol Mohrbacher (COFAH), Robert Reff (SPEC), and  
    Robert Weisman (COSE)

#### **IFO/MnSCU Committees**

IFO Information Technology Ad Hoc Committee: Thomas Herget  
MnSCU Instructional Management System Advisory Council: Thomas Herget  
MnSCU Broad Field As in Health Sciences Work Group: Monica Devers  
MnSCU Engineering Work Group: Tim Vogt

#### 5. Special Elections

##### **Honorary Doctorate Committee (need one faculty – must be full professor):**

Linda Havir (SOC/ANTH)  
Susantha Herath (BCIS)

##### **Neighborhood University Community Council (need one faculty to serve on this committee):**

Michner Bender (ETS)  
Tracy Ore (SOC/ANTH)  
Robert Reff (COUNS)  
Marcia Thompson (IM)

##### **Search Committee for Vice President, University Advancement (need three faculty, at least 1 faculty of color):**

Anthony Akubue (COSE)  
Mario Hesse (COSS)  
Elizabeth Talbot (COSS)

#### 6. Call for New Agenda Items

#### 7. Announcements

##### a. Local Meet and Confer

- Follow up to Senate Motions Use of "W" and Transfer "D"
- Article 22 & 25 Task Force (FS 112508)
- COE Climate Task Force (Mark Jaede co-facilitator)
- PK-16 and STEM Searches (awaiting review by Office of the Chancellor)
- Vehicle Use Authorization (Look for information from Administrative Affairs)
- Notice of Vacancies for Faculty Positions Starting in FY 2010

- Guest/Visitor Parking (FS 100708 7.a.2)
- Star Alert

b. Negotiations Report (FS112508 7.b.1)

8. Unfinished Business

- a. Response to Request for LR&TS Associate Dean Search (Call for nominations underway)
- b. Pictures on Class Lists (FS 040108 9.g.) Sent to Student Government
- c. Initiatives Proposal Flow Chart (see FA: Budget Committee minutes October 28, 2008)
- d. Graduate Committee Resignations and Recall Election

9. New Business

- a. Student Academic Code of Conduct (Academic Affairs Policy Working Group)
- b. BOT Teaching Award (FS 100708 7.c.1) (IFO Board voted to not sign a LOU stopping our participation in the award process)
- c. Electronic Voting (FS 112508 9.d.1) (a majority of IFO campuses expressed no interest in electronic voting)
- d. Scheduled time for meetings (Kilborn)
- e. D2L Purge (Kilborn)
- f. Students' religious observance and course attendance (FS 112508 9.f.1)

10. Adjournment

General Education Committee Minutes  
October 17, 2008 3 pm

Members: **BUS: Vacant**, Susantha Herath—Present; ED: **Vacant; Vacant** FAH: Carolyn Hartz--Present, Paula Tompkins—Present; S&E: Maureen Tubbiola—Absent, Jean Hoff—Present; COSS: Mary Clifford--Absent, Mark Jaede—Present, SPEC: Cindy Gruwell—Present, **Vacant**

**Agenda**

MSP Susantha/Mark to approve the 10/17agenda.

**Minutes**

MSP Carolyn/Cindy to approve 10/3 minutes as corrected.

**Chair's Report**

Shared the Linda Baer memo regarding first year world languages. Jean will talk to FORL regarding the memo.

**Old Business**

1. Continued discussion of the structure of General Education.

**Adjournment 4:30 pm.**

Respectfully Submitted,

Paula Tompkins

General Education Committee Minutes  
October 31, 2008 3 pm

Members: **BUS: Vacant**, Susantha Herath—Absent; ED: **Vacant; Vacant** FAH: Carolyn Hartz--Present, Paula Tompkins—Present; S&E: Maureen Tubbiola—Present, Jean Hoff—Present; COSS: Mary Clifford--Present, Mark Jaede—Absent, SPEC: Cindy Gruwell—Present, **Vacant**

#### Agenda

MSP Mary/Carolyn to approve the 10/31 agenda.

#### Minutes

MSP Mary/Cindy to approve 10/17 minutes.

#### Chair's Report

#### Old Business

1. Continued discussion of the structure of General Education.

#### New Business

**MOTION—MSP Carolyn/Mary that the General Education Committee circulate for comment a draft of the proposed General Education Program to Academic departments and programs, the Office of Academic Affairs, Deans, the Advising Center, and the Center for International Studies before making final changes in the proposal. The General Education committee maintains the right and responsibility for making changes to the final draft proposal before it is sent to through the curriculum process and to Faculty Senate.**

**Rationale: The General Education Committee has solicited feedback from faculty throughout the process of reviewing and proposing the General Education Mission and the goals areas/SLOs of the draft program proposal. We want to continue eliciting as much feedback as possible before submitting the final proposal.**

**Adjournment 4:30 pm.**

Respectfully Submitted,

Paula Tompkins

General Education Committee Minutes  
November 7, 2008 3 pm

Members: **BUS: Vacant**, Susantha Herath—Present; ED: **Vacant; Vacant** FAH: Carolyn Hartz--Absent, Paula Tompkins—Present; S&E: Maureen Tubbiola—Present, Jean Hoff—Absent; COSS: Mary Clifford--Present, Mark Jaede—Absent, SPEC: Cindy Gruwell—Present, **Vacant**

**Minutes**

MSP Mary/Maureen to approve the 10/31minutes as amended.

**Old Business**

1. Continued discussion of the structure of General Education.

**Adjournment 4:30 pm.**

Respectfully Submitted,

Paula Tompkins

## FS112508 2.n.1

Constitutional Review Committee meeting, November 19, 2008

The committee met in SH 386A at 2:30pm. Banaian, Nastrom and Ringer were present. Nobody was absent.

The committee reviewed notes from a meeting of November 12, 2008 and agreed to recommend the following constitutional changes to the Faculty Senate:

1. In order to clarify membership on college curriculum committees, we recommend that Article XIII, Subd. 15, A., include the following sentence:

*"A curriculum-generating unit is defined as any unit that creates courses that carry their own rubric."*

We believe this change would allow the committees to get better decisions from a wider community of scholars.

2. To allow representation at IFO meetings when the President cannot attend, and because the IFO's language gives that conditional membership to a "vice-president" which the SCSU FA does not have, we propose to change the title of President-Elect to President-Elect and Vice President. The change would be made throughout the FA Constitution. We would add Article XII, Section 1, a new part 4:

*"The President-Elect and Vice President is a single office. The Vice President serves in the absence of the President to fulfill the President's duties."*

3. To clarify petitioning for FA offices, we would have Article IX, Section 3 be amended to read:  
*"Additional Faculty Association members may be nominated for these offices **President-elect, IFO Board of Directors and IFO Negotiating Team** by petitions signed by at least 35 Faculty Association members and delivered to the chair of the Election Committee within five duty days of the distribution of the list of candidates."*

It was the opinion of the committee that Faculty Senate should have the right to choose its own secretary and treasurer; it only requires one senator to nominate anyone to those offices.

The committee considered but is seeking further information on two other items.

4. Email communications. We are unclear whether the request for email voting pertains only to FA committees, or departmental committees. Banaian agreed to seek input from FA President Palmer to clarify for whom this policy would apply.
5. FA President term of office and re-election. We only received a short email from FA President Palmer about this and were unclear on the matter. Given the change we propose in item 2 above, we are unclear how to have a vice-president and/or president-elect if it were possible to re-elect a president. Other possibilities, such as lengthening the term of the president (currently one year by Art. XII, Sec. I, Sub. 3) was also thought difficult insofar as a department or faculty member making a longer commitment to the office. We would like advice from the Faculty Senate for the motivation for this proposal.

Respectfully submitted by K. Banaian.

FACULTY ASSOCIATION QUARTERLY REPORT

CAMPUS LOCATION: St. Cloud State University  
 QUARTER ENDING DATE: Tuesday, September 30, 2008

BEGINNING CASH BALANCE 30,830.11 (A)

DEPOSITS:

LOCAL SUPPORT PAYMENTS 290.00

OTHER DEPOSITS (LIST SEPARATELY) 9.69

Money Market interest 682.00

Delegate Assemby Mileage Reimbursement 981.69 (B)

TOTAL DEPOSITS 981.69 (B)

EXPENSES:

OFFICE SUPPLIES 197.87

EQUIPMENT / FURNITURE 5,856.38

PRINTING / COPYING 151.00

TELEPHONE / INTERNET 259.92

WEBSITE 108.00

POSTAGE 5.46

INSURANCE 456.48

MILEAGE / PARKING 1,227.87

SEMINARS / TRAINING 141.27

MEETING EXPENSES 89.88

DELEGATE ASSEMBLY 29.00

UNIVERSITY ACCOUNT (Dreamweaver for laptop) 100.00

OTHER EXPENSES (LIST SEPARATELY): flowers 300.00

handling fee from Bremer 8,923.13 (C)

petty cash 22,888.67 (A+B-)

chamber certificates 1,654.17

TOTAL EXPENSES 24,542.84

ENDING CASH BALANCE 1,654.17

PLUS OUTSTANDING CHECKS 24,542.84

ENDING BANK BALANCE

FA PRESIDENT'S SIGNATURE

*John W. Palmer*

Bramer CD: \$22,586.42

Bramer Money Market: \$9,991.21

SCSU Agency Account: \$2,760.41

October 2008

Check#	Date	Description	payment	deposit	balance
	10/1/2008	From Bramer Money Market		\$3,490.69	\$502.25
3351	10/7/2008	Sodexho-Senate	\$182.31		\$319.94
3352	10/9/2008	Sodexho-EC	\$89.04		\$230.90
3353	10/14/2008	SCSU Parking	\$240.00		-\$9.10
3354	10/14/2008	HSBC-Office Max furniture	\$661.47		-\$670.57
3355	10/15/2008	Sodexho-Senate	\$181.77		-\$852.34
	10/17/2008	Deposit from IFO (CD compensation)		\$21,928.00	\$21,075.66
3356	10/21/2008	IFO for campus assistance training	\$124.00		\$20,951.66
3357	10/21/2008	IFO for tent holders (office supplies)	\$38.61		\$20,913.05
3358	10/23/2008	SCSU Agency Account	\$3,000.00		\$17,913.05
3359	10/28/2008	Coborn's for EC & staff meetings	\$92.86		\$17,820.19
3360	10/28/2008	Sodexho-EC	\$89.05		\$17,731.14
3361	10/28/2008	John Palmer for USB port for laptop	\$28.46		\$17,702.68
	10/28/2008	Transfer to Money Market	\$10,000.00		\$7,702.68
3362	10/29/2008	Sodexho-Senate	\$182.31		\$7,520.37

**Brief Negotiations report.** (November 25, 2008)

The negotiation team has held **two preliminary meetings** thus far, at which we have reviewed and prioritized the resolutions passed by delegate assembly last spring as well as those continuing resolutions which have not yet been achieved. The team is committed to bringing forward these resolutions, but we are also empowered to modify specifics in the course of bargaining. We believe there are significant improvements and refinements in contract language which are necessary and achievable. We are proceeding carefully to put together our initial offer, which we will not present to the MnSCU team until sometime in the spring. Further, we understand that the administration team is not even fully staffed yet. As always, it would be counterproductive (not to mention premature) to discuss the specifics of our opener prior to presenting it at the table.

We harbor no illusions that significant financial improvements will be on the table in this round, given our substantial compensation increases in the 2007-09 contract and the state's current financial situation, and we believe that serious negotiations will not commence until the legislature passes the MnSCU appropriation bill.

Two ominous signs appeared last week:

Governor Pawlenty and (MnSCU) Board of Trustees Chair David Olson today announced a goal to have **25 percent of all MnSCU credits earned through online courses by 2015** [In 2007-08, this figure was 9.2 percent]. According to a MnSCU press release, this action would “expand access, increase technology skills, provide exciting and inspiring course content, and maximize efficiency and use of taxpayer resources.”

One day earlier, the BOT approved a biennial budget request which increases spending by \$71.7 million, a **\$55 million decrease** from the preliminary budget approved earlier this year.